MINUTES OF PRE-BID MEETING

Project: KP-RIISP, Public Health Engineering Department, Khyber Pakhtunkhwa
Packages: Sanitation Scheme Jamrud (KH-SNW-01) and Sanitation Scheme Bara (KH-SNW-02)
Date: Friday, 23 October 2026
Time: 11:00 a.m.
Venue: Office of the Project Director, PIU-PHED, Hayatabad, Peshawar

1. Opening and Introduction

The meeting commenced with recitation from the Holy Quran by the Procurement Specialist, who welcomed the participants and briefly introduced the project. The participants were further briefed about the scope of works and purpose of the meeting. The signed attendance sheet is attached as **Annexure-A**.

2. Bidding Requirements

The participants were briefed on the RFBs, particularly the Instructions to Bidders, Bid Data Sheet, qualification criteria and bidding forms. It was emphasized that World Bank procurement requirements differ from conventional provincial procurement practices and must be carefully followed.

The following requirements were highlighted:

- **Bid Preparation:** Technical and Financial Bids must be submitted in separate sealed envelopes. Bidders were advised to properly bind, arrange, sign and stamp their documents, avoiding loose or unnecessary papers. Scanned copies of the Technical Bid documents on a USB flash drive were also requested.
- **Bid Security:** The original Bid Security, in the prescribed amount and validity, must accompany the Technical Bid. Placing it in the Financial Bid and submitting only a copy or reference in the Technical Bid would render the bid nonresponsive.
- **Authorization:** Bids must be signed by duly authorized representatives, supported by the prescribed Power of Attorney or authorization. Joint Ventures must provide the required JV documentation and authorization binding all members.
- **Completion of Bidding Forms:** Bidders were specifically instructed to carefully read the instructions accompanying each prescribed form and complete all applicable fields, declarations, checkboxes and blanks rather than merely attaching unfilled or partially completed forms. Particular attention was drawn to the Code of Conduct, Sexual Exploitation and Abuse (SEA), Sexual Harassment (SH), and related environmental and social requirements, including the necessary declarations and undertakings. Bidders were also reminded to properly complete the Key Personnel and Equipment Forms, providing the prescribed particulars, qualifications, experience, availability and supporting documents, as applicable.
- **Financial Qualification:** Submission of the prescribed Form FIN-AUD, certified by an eligible ICAP-registered Chartered Accountant firm with requisite valid Satisfactory status, is mandatory. The minimum net available financial resources are PKR 64 million for Jamrud and PKR 74 million for Bara.
- **Experience:** Jamrud requires general construction experience of PKR 300 million and either one similar contract of PKR 270 million or two of PKR 135 million each, besides the prescribed solar pumping experience. Bara requires general construction experience of PKR 450 million and either one similar contract of PKR 416 million or

two of PKR 208 million each. Relevant experience forms and verifiable supporting documents must be submitted.

Bidders were informed that qualification would be assessed on a PASS/FAIL basis against the published RFB requirements.

3. Revision of Bid Opening Date

It was observed that the scheduled bid submission and opening date falls on a non-working day. Accordingly, a corrigendum/addendum will be issued revising the date to a next working day, with the revised arrangements formally notified to bidders.

4. Conclusion

Participants were advised to submit any further queries in writing within the prescribed period. Any changes to the RFBs would be communicated through formal addenda.

The meeting concluded with thanks to all participants.

Annexure-A: Signed Attendance Sheet of Participants

Prepared by: Procurement Section, PIU-PHED

Approved by: Project Director, PIU-PHED

Attendence Sheet Dated 23.10.2026

Pre-Bid Meeting

1. Sanitation Scheme - Jamrud, District Khyber
2. Sanitation Scheme - Bara, District Khyber

RFB No. KH-SNW-01 RFB No. KH-SNW-02			STEP ACTIVITY PK-KP-PHED-574595-CW-RFB, PK-KP-PHED-575033-CW-RFB		
S#	**Name**	**Designation / Organization**	**Contact#**	**Email**	**Signature**
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2	Farhad Afridi	M/s Seena Gul Asir	0305-9765316	farhadafrixi@gmail	
3	Razig	Gul Builders Pvt Ltd	03339313323	miralam2002@gmail.com	
4	Ziaullah	project Engineer	03441197899	faisalconstruction6052@gmail.com	
5	Shaikh Muhammad	DTL TSJ - UEC	03459071925		
6	Asif Abro	Sr. Procurement Specialist + Contract	0331 5468777		
7	Engr. Shafqat Adnan	DD (Technical)	—	—	
8	M. Ikram	Proc. Sp. PIU			
9	Basit Saeed	F.M.S - PIU	03005575743		
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