



GOVERNMENT OF KHYBER PAKHTUNKHWA FINANCE DEPARTMENT

Finance Department, Civil Secretariat, Peshawar

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No.BO.I/FD/5-20/2024-25/Release Policy

Dated Peshawar the 03/07/2024

To

1. The Additional Chief Secretary, P & D Department, Khyber Pakhtunkhwa.
2. The Senior Member, Board of Revenue, Khyber Pakhtunkhwa.
3. The Additional Chief Secretary, Home & Tribal Affairs Department, Khyber Pakhtunkhwa
4. All Administrative Secretaries to Govt. of Khyber Pakhtunkhwa.
5. The Principal Secretary to Governor, Khyber Pakhtunkhwa.
6. The Principal Secretary to Chief Minister, Khyber Pakhtunkhwa.
7. All Divisional Commissioners In Khyber Pakhtunkhwa.
8. All Deputy Commissioners In Khyber Pakhtunkhwa.
9. The Registrar, Peshawar High Court, Khyber Pakhtunkhwa.
10. The Secretary, Provincial Assembly, Khyber Pakhtunkhwa, Peshawar
11. The Registrar, Khyber Pakhtunkhwa Service Tribunal Peshawar.
12. The Secretary, Khyber Pakhtunkhwa Public Service Commission, Peshawar.

Subject: **RELEASE POLICY FOR FINANCIAL YEAR 2024-25**

Dear Sir,

I am directed to refer to the subject noted above and to state that budget allocated under Current & Development Expenditure, both Provincial and Local Government including Merged Districts are hereby released, as per breakup given below: -

(A) DEVELOPMENT EXPENDITURE:

TYPE OF SCHEMES	FUNDS RELEASE METHODOLOGY
1. Ongoing approved schemes	<ol style="list-style-type: none">25% of the allocated funds will be released to ongoing schemes of a sector progressively at the start of the financial year.Out of released funds; the Administrative Department will ensure adequate releases to the on-going schemes, due for completion and to the schemes pertaining to snow bound areas (either due for completion or not).Subsequent releases to each sector will be made on provision of Utilization Certificate of released funds or justification to be provided by Administrative Department for non-utilization / low utilization on case-to-case basis.No Intra-sectoral re-appropriations shall be made during first two quarters of the Financial Year 2024-25
2. New schemes	<ol style="list-style-type: none">25% of the allocated funds will be released to new schemes of each sector on production of Administrative Approval (AA). Remaining allocations for such schemes will be released as and when demanded by the Administrative Department on production of utilization report and on case-to-case basis.Subsequent releases to each sector will be made on provision of Utilization Certificate released funds or justification to be provided by Administrative Department for non-utilization / low utilization on case-to-case basis.
3. Schemes with 'R' status in ADP 2024-25	Funds will be released to the schemes of 'R' status in ADP 2024-25 on the basis of notified Revised Administrative Approval.

1. District wise complete breakup of the umbrella schemes shall be provided to Finance Department after release of funds.
2. No release shall be made in the name of individuals with respect to Umbrella schemes.

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3. 100% release will be made for procurement of medicines and any other essential heads under schemes of Health Department on the request of the Department.
4. All releases, including intra-Sectoral re-appropriation approved by Administrative Departments to development schemes, shall be punched in SAP system by Administrative Departments themselves and not by the Finance Department.

(B) CURRENT EXPENDITURE – PROVINCIAL

S#	OBJECTS	FUNDS TO BE RELEASED
1.	• Salary and Pension* (<i>except Honoraria which shall be released on case-to-case basis</i>)	100%
2.	• Electricity • Sui Gas Charges • Advertisement Charges (Current side only) • Financial Assistance to the families of Government servants who die while in service	100%
3.	Rest/Others	25%
4.	Purchase of Physical Assets	25%
5.	Maintenance & Repair **	On case-to-case basis
6.	Wheat Subsidy	On case-to-case basis
7.	Medical Teaching Institutions (MTIs)	25% each quarter; However, 4 th quarter release shall be subject to availability of financial resources.
8.	Funds at the disposal of Finance Department	Release on case-to-case basis through re-appropriation as per Guidelines contained in Finance Department's circular letter No. BO. I/FD/5-17/2014 - 15 dated 12/06/2015

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NOTE:

1. **Medical Charges*:-** The funds released under object A01274-Medical Charges shall be utilized by the concerned sanctioning authorities only upto the limit of medical re-imburement claims i.e Rs.30,000/- where verification / authentication by Director General, Health Services, Khyber Pakhtunkhwa is not required under the prevailing rules/policy instructions. The incurrence of expenditure against the remaining claims shall be authorized by Finance Department on case-to-case basis as usual subject to fulfillment of all codal formalities.
2. **Repair & Maintenance **:** - The funds allocated for civil works including Public Health Engineering & Irrigation, maintenance and repair of Roads, Highways, Bridges and Buildings, will be released on case-to-case basis with the approval of competent forum and issuance of Administrative Approval.
3. **Release of Withheld Budget:** - The withheld budget under Current Expenditure (Provincial) will be released in 2nd quarter of current financial year subject to availability of financial resources. The individual demands for release of balance funds shall be examined at the level of concerned Sections and decided by the competent authority based on justification(s) provided by the Administrative Department concerned."
4. **Grant in Aid:** - - Grant in Aid will be released on case-to-case basis as per prevailing Law, rules and policy/instructions.

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(C) DEVELOPMENT & CURRENT EXPENDITURE – LOCAL GOVERNMENTS

i. DEVELOPMENT EXPENDITURE (LOCAL GOVERNMENT)

Development share of Local Governments Development Funds shall be transferred to respective Local Governments on quarterly installment basis. However, release of remaining quarter of development funds shall be subject to the 60% utilization of the already released amount of 1st quarter of all Tehsil Governments and VCs/NCs.

ii. CURRENT EXPENDITURE (LOCAL GOVERNMENT)

SR.#	GRANT	FUNDS TO BE TRANSFERRED
1.	Salary	On monthly installment basis subject to adjustment of balance available from previous month.
2.	Non-salary	On quarterly installment basis subject to availability of financial resources.

(D). GRANT TO LOCAL COUNCILS

SR.#	GRANT	FUNDS TO BE TRANSFERRED
1.	TMA	On quarterly installment basis subject to availability of financial resources.
2.	Grant to VCs/NCs	100% share of the Grant on quarterly installment basis subject to availability of financial resources.
3.	Cantt: Board	On quarterly installment basis subject to availability of financial resources.

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(E). DEVELOPMENT AUTHORITIES

Grant in Aid shall be released to the concerned development authority as per prevailing Law, rules and policy/instructions.

(F). URBAN IMMOVABLE PROPERTY TAX

UIPT shall be transferred to respective Development Authorities/TMAs on quarterly basis. During 1st quarter, the amount transferred may be based on provisional estimates. Any adjustments may be made to these amounts in the following quarter based upon actual collections.

Yours faithfully,
Farrangis Azim 03/07/24

(FARANGIS AZIM)
BUDGET OFFICER-I

Endst: No. and date even:

Copy forwarded for information and necessary action to the:

1. Accountant General, Khyber Pakhtunkhwa, Peshawar.
2. All Heads of Attached Departments in Khyber Pakhtunkhwa.
3. All Heads of Autonomous/Semi-Autonomous Bodies in Khyber Pakhtunkhwa.
4. Military Secretary to Governor, Khyber Pakhtunkhwa, Peshawar.
5. All Divisional Controller of Accounts / District Accounts Officer, Khyber Pakhtunkhwa.
6. Director FMIU, Finance Department with the request to upload it in the Web Portal of Finance Department.
7. Budget Officer II-XI, Coord/PAC, W&M, Funds/Loan, PFC I&II & NMAs I-IV, Finance Department.
8. Section Officer (Dev. I-VII), Finance Department.
9. Private Secretary to Minister for Finance, Khyber Pakhtunkhwa.
10. P.Ss to Finance Secretary/Special Secretary Finance (Budget/ Admin & Revenue).
11. P.As to Addl: Finance Secretaries (I & II/PFC).
12. P.A to Director, FMIU, Finance Department.
13. P.As to Deputy Secretaries (Budget I-VII), PFC/Ways & Means, NFC/Revenue, NMAs I-II, Finance Department.

Farrangis Azim 03/07/24

BUDGET OFFICER-I